Name Change/
Rectification

Name Change/ Rectification

Name Change/ Rectification is done to amend the customer's name in the Sales and Purchase Agreement and/ or Emaar records in order to match the customer name as per the current passport.

PASSPORT

Let's complete your request

Begin your Name Change/ Rectification application

Log onto **eservice.emaar.com**> Select the property> Select the applicable request depending on the type of transaction:

— Name Change
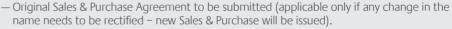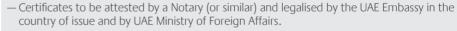
— Name Rectification

Upload documents as required.

Click on **Submit** and pay the applicable administration fee.
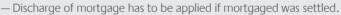
Power of Attorney

— In the event the customer cannot apply, a Power of Attorney (POA) is required. POA must be duly notarised by a UAE Court or if you are living overseas, the POA must be notarised and attested by the UAE Embassy from the country of origin and from Ministry of Foreign Affairs in Dubai, UAE.

— The attorney should carry a copy of the customer's valid passport as per the POA. The Attorney must bring his original passport along with the original POA.

— If not in Arabic, legalised translation of POA is required by Land Department.

Please note

— Original Sales & Purchase Agreement to be submitted (applicable only if any change in the name needs to be rectified – new Sales & Purchase will be issued).

— Certificates to be attested by a Notary (or similar) and legalised by the UAE Embassy in the country of issue and by UAE Ministry of Foreign Affairs.

— Discharge of mortgage has to be applied if mortgaged was settled.

— Property should be clear of any Dubai Municipality issued Building Violations and/or Emaar issued Notice of Violations.

— Service fees and outstanding payments to be cleared.

Documents required

— Valid passport of owners.

— Copy of old passports – upon request.

— Kholasat Al Qaid (only for UAE Nationals) or a letter from concerned authority confirming the name change.

— Certified Embassy/Consulate letter acknowledging both previous & current names along with passport numbers (for expats) if there is no other proof to support name change.

— Title Deed – if applicable.

— Notarised Marriage/ Divorce certificate – if applicable.

— No Objection Certificate for mortgaged properties authorising the name change.

Fees payable

— AED 500/- for Name Change.

— AED 500/- Mortgage Discharge fee – if applicable for seller.

Note:

— Additional 5% VAT on the administration fee will be applicable.

— All fees paid are non-refundable.